

New Author Submission Interface

in Editorial Manager 14.1



Carol Anne Meyer

Client Services

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Agenda

- Walk through the new Author Submission Interface
 - Original Submissions
 - Revision
- Review configurations areas that will require updating
- Review roll-out process
- Discuss resources



Goal of the new submission interface

To improve the author experience of submitting through Editorial Manager

- Improved graphic interface
- Visual markers when steps are completed
- Visual warnings when data is missing or otherwise problematic
- Ability to automatically Xtract manuscript data from authors' Word-readable documents.

Author Submission: Select Article Type



The interface shows a three-step process for article submission. The first step, 'Article Type Selection', is active and highlighted with a blue circle and downward arrow. The second step, 'Attach Files', is indicated by an empty circle. The third step, 'Manuscript Data', is indicated by an empty circle. Below the progress bar, a blue header 'Select Article Type' is followed by a drop-down menu currently set to 'None'. A 'Proceed' button with a right arrow is located at the bottom right.

Article Type Selection Attach Files Manuscript Data


Choose the Article Type of your submission from the drop-down menu.


Select Article Type


None ▼


Proceed →


Upload Manuscript File



Article Type
Selection



Attach Files


General
Information


Review
Preferences


Additional
Information


Comments


Manuscript
Data


A Manuscript is requested.

Please provide a single file containing your manuscript now. Data included in your manuscript may be used to populate information for you later in the submission process.

[Insert Special Character](#)

Browse...

OR


Drag & Drop
Files Here

[← Back](#)

[Proceed →](#)

Upload the Other Submission Files

Article Type Selection

Attach Files

General Information

Review Preferences

Additional Information

Comments

Manuscript Data


Please provide any additional items.

Select Item Type
Manuscript

Description
Manuscript

Manuscript Word Counts

Delivery Method
☒ Online Web System ☐ Offline

Browse... OR  Drag & Drop Files Here

Insert Special Character

Order	Item	Description	File Name	Size	Last Modified	Actions	Select
1	Manuscript	Manuscript	ManuscriptPlants.docx	159.3 KB	Dec 28, 2017	Edit Data Download	<input type="checkbox"/>

Update File Order

Remove

Check All Clear All

← Back

Proceed →

Enter General Information

The screenshot shows a multi-step submission process. At the top, a progress bar contains seven steps: 'Article Type Selection' (green checkmark), 'Attach Files' (green checkmark), 'General Information' (blue downward arrow), 'Review Preferences' (blue circle), 'Additional Information' (blue circle), 'Comments' (blue circle), and 'Manuscript Data' (blue circle). Below the progress bar, a message reads 'Please provide the requested information.' To the left of the form, a red bracket groups the 'Section/Category', 'Keywords', and 'Classifications' sections, with the text 'Groups multiple steps together' next to it. The main form area is titled 'Region Of Origin' and contains a text input field with the placeholder 'Choose Region'. To the right of this field is a '+ Next' button. Below the main form are three expandable sections: 'Section/Category', 'Keywords', and 'Classifications'. At the bottom right of the 'Classifications' section, there is a red warning icon. A red arrow points from the right side of the image to this warning icon. At the bottom of the form are two buttons: 'Back' with a left arrow and 'Proceed' with a right arrow.

Article Type Selection

Attach Files

General Information

Review Preferences

Additional Information

Comments

Manuscript Data

Please provide the requested information.

Groups multiple steps together

Region Of Origin

Select the Region of Origin related to your submission from the drop-down menu below.

Choose Region

+ Next

+ Section/Category

+ Keywords

+ Classifications

Back Proceed

Expanded

Select the Region of Origin related to your submission from the drop-down menu below.

UNITED STATES

Next

Section/Category

Select the Section or Category related to your manuscript from the drop-down menu below.

Basic Science Section

Next

Keywords

Please enter keywords separated by semicolons. Each individual keyword may be up to 256 characters in length.

Limit 3 Keywords

Keyword Count:3

key; words; here

Next

Classifications

Please identify your submission's areas of interest and specialization by selecting one or more classifications.

Select up to 3 Classification(s)
(None Selected)

Add Classifications

Next

Back

Proceed

Classification Selection

Select Submission Classifications

CancelSubmit

Please identify your manuscript's areas of interest and specialization by selecting one or more classifications from the list below. Click 'Submit' at the bottom of the page when you are done.

To save changes you must click "Submit" before you leave this window. [\(less...\)](#)

Search:

SearchClear

[Matching terms display in red text]

[Expand All](#)[Collapse All](#)

☐ 10: **Biology**

☐ 20: **Physics**

☐ 30: **Chemistry**


Selected Classifications: Select up to 3 Classification(s)


Add-><-Remove


[Expand All](#)[Collapse All](#)


CancelSubmit


Author Questionnaire



Article Type
Selection



Attach Files


General
Information


Review
Preferences


Additional
Information


Comments


Manuscript
Data

Please respond to the presented questions/statements.

Questionnaire

Please confirm you have approval from all Co-authors to submit this manuscript?

Answer Required:

Please select a response

Please select a response.

Please enter the **Word Count** of your manuscript

Answer Required:

If you have submitted this manuscript to another publication please give details below

Character Count: 0

Limit 20000 characters

Please enter the date you submitted the paper to another publication.

Please confirm you have approval from all Co-authors to submit this manuscript?

Please select a response

[Insert Special Character](#)

New Instructions Indicator

Article Type Selection

Attach Files

General Information

Review Preferences

Additional Information

Comments

Manuscript Data

Please provide the requested information.

Insert Special Character

Enter Comments

Back Proceed

Populated Data

Article Type Selection

Attach Files

General Information

Review Preferences

Additional Information

Comments

Manuscript Data

When possible these fields will be populated with information collected from your uploaded submission file. Steps requiring review will be marked with a warning icon. Please review these fields to be sure we found the correct information and fill in any missing details.

— Title

Full Title (required)

Limit 300 characters

New Plants from the Lower Devonian Pingyipu Group, Jiangyou County, Sichuan Province, China

Character Count: 91

Secondary Full Title

Short Title

Limit 20 words

Next

+ Abstract

+ Authors

Back

Save & Submit Later

Build PDF for Approval



**New Plants from the Lower Devonian Pingyipu Group,
Jiangyou County, Sichuan Province, China**

Dianne Edwards^{1*2}, Bao-Yin Geng,¹ Cheng-Sen Li¹

¹ State Key Laboratory of Systematic and Evolutionary Botany, Institute of Botany,
Chinese Academy of Sciences, Beijing, China

^{2*}School of Earth and Ocean Sciences, Cardiff University, Cardiff, UK

[*author for correspondence]

[Short heading; New Lower Devonian plants from Sichuan, China]

Abstract

Descriptions of Lower Devonian plants from Yunnan, South China, have
revolutionized concepts of diversity and disparity in tracheophytes soon after

Requirements Enforced

Abstract

Abstract (required) ✓

Limit 100 words

Word Count: 298

Descriptions of Lower Devonian plants from Yunnan, South China, have revolutionized concepts of diversity and disparity in tracheophytes soon after they became established on land. Sichuan assemblages have received little attention since their discovery almost 25 years ago and require revision. With this objective, fieldwork involving detailed logging and collection of fossils was undertaken in the Longmanshan Mountain Region, Jiangyou County and yielded the two new taxa described here. They are preserved as coalified compressions and impressions that allowed morphological but not anatomical analyses. Yanmenia (Zosterophyllum) longa comb nov is based on numerous rarely branching shoots with enations resembling lycophyte microphylls, without evidence for vasculature. The presence of sporangia is equivocal making assignation to the Lycopsidea conjectural. The

Next

Authors

You may reorder the authors by dragging and dropping an Author's summary line to the correct position in the Current Author List.

Some required information is missing.

Current Author List

+ Add Another Author

		Jennifer Fleet, MBA [Corresponding Author] [First Author] [You]	
		Dianne Edwards State Key Laboratory of Systematic and Evolutionary Botany, Institute of Botany, Chinese Academy of Sciences, Beijing, China	
		Bao-Yin Geng State Key Laboratory of Systematic and Evolutionary Botany, Institute of Botany, Chinese Academy of Sciences, Beijing, China	
		Cheng-Sen Li State Key Laboratory of Systematic and Evolutionary Botany, Institute of Botany, Chinese Academy of Sciences, Beijing, China	
<div>+ Add Another Author</div>			

Complete the Details

Abstract

Abstract (required) ✓

Limit 100 words

Descriptions of Lower Devonian plants from Yunnan, South China, have revolutionized concepts of diversity and disparity in tracheophytes soon after they became established on land. Sichuan assemblages have received little attention since their discovery almost 25 years ago and require revision. With this objective, fieldwork involving detailed logging and collection of fossils was undertaken in the Longmanshan Mountain Region, Jiangyou County and yielded the two new taxa described here. They are preserved as coalified compressions and impressions that allowed morphological but not anatomical analyses. Yanmenia (Zosterophyllum) longa comb nov is bas without evidence for

Word Count: 298

Next

Authors

You may reorder the authors by dragging

Some required information is missing

Current Author List

	Jennifer Fleet, MBA [C]
	Dianne Edwards State Key Laboratory of
	Bao-Yin Geng State Key Laboratory of
	Cheng-Sen Li State Key Laboratory of Systematic and Evolutionary Botany, Institute of Botany, Chinese Academy of Sciences, Beijing, China

Add Another Author

Edit Author Details

Save Undo Delete

Dianne Edwards

Insert Special Characters

Given/First Name*

Middle Name

Family/Last Name*

Academic Degree(s)

Affiliation

E-mail Address*

ORCID

State Key Laboratory of Systematic and Evolutionary Botany, Institute of Botany, Chinese Academy of Sciences, Beijing, China

Fetch

What is ORCID?

☐ This is the corresponding author

Back

Save & Submit Later

Build PDF for Approval

PDF Build

Submissions Waiting for Approval by Author Jennifer Fleet, MBA

If no Actions appear for your submission, please wait a few minutes for your PDF to be built. The Actions appear automatically when your PDF is available.

The 'Edit Submission' link allows you to fix or alter your submission. Please use Edit Submission to make changes to the meta-data and to remove and upload new files that make up your submission.

The 'Remove Submission' link removes your submission from the system. Please use this ONLY if you would like to permanently remove this submission from the system.

Page: 1 of 1 (1 total submissions)

Display 10 results per page.

Action	Title	Date Submission Began	Status Date	Current Status	This column header can be customized with links to outside websites e.g. ethical rules etc.
Action Links	New Plants from the Lower Devonian Pingyipu Group, Jiangyou County, Sichuan Province, China	Dec 28, 2017	Dec 28, 2017	Needs Approval	<input type="checkbox"/> I accept

Page: 1 of 1 (1 total submissions)

Display 10 results per page.

<< Author Main Menu

You should use the free Adobe Reader 10 or later for best PDF Viewing results.



Revision Workflow

New **and Unusual** Plants from the Lower Devonian Pingyipu
Group, Jiangyou County, Sichuan Province, China

Dianne Edwards^{1*2}, Bao-Yin Geng,¹ Cheng-Sen Li¹, **Holden Frost**²,
Lincoln Hawthorne²

¹ State Key Laboratory of Systematic and Evolutionary Botany, Institute of Botany,
Chinese Academy of Sciences, Beijing, China

^{2*}School of Earth and Ocean Sciences, Cardiff University, Cardiff, UK

[*author for correspondence]

[Short heading; New Lower Devonian plants from Sichuan, China]

Abstract

Descriptions of Lower Devonian plants from Yunnan, South China, have

Select from Previous or Extracted Title

✓
Article Type
Selection

✓
Attach Files

✓
General
Information

✓
Review
Preferences

✓
Comments

↓
Manuscript
Data

When possible these fields will be populated with information collected from your uploaded submission file. Steps requiring review will be marked with a warning icon. Please review these fields to be sure we found the correct information and fill in any missing details.

Insert Special Character

Full Title (required) ✓
Limit 300 characters

Character Count: 91

New Plants from the Lower Devonian Pingyipu Group, Jiangyou County, Sichuan Province, China

Secondary Full Title

Short Title
Limit 20 words

New Full Title Found

Editorial Manager has identified a new Submission Full Title value in your uploaded manuscript file. Please review the new and existing values below. Click the 'Use New Title' button to update the Full Title value or click the 'Use Existing Title' button to retain the previously entered value. You will be able to manually edit the selected value if necessary.

Use Existing Title

Use New Title

New Plants from the Lower Devonian Pingyipu Group, Jiangyou County, Sichuan Province, China

New and Unusual Plants from the Lower Devonian Pingyipu Group, Jiangyou County, Sichuan Province, China

↓ Next

+ Abstract

!

+ Authors

!

← Back

Save & Submit Later

Build PDF for Approval →

Double Blind Workflow

Double Blind Workflow: Title Page File

Biography of Violette Neatley Anderson (1882-1937)

Short Title

Anderson Biography

Authors

Edith Abbott, Ph.D.¹

Charlene J. Fletcher-Brown²

Affiliations

¹University of Chicago Graduate School of Social Service Administration, Chicago, IL, USA

²Indiana University, Department of History, Bloomington, IN, USA

Corresponding Author

Dr. Edith Abbott

The University of Chicago

School of Social Service Administration

969 E. 60th Street

Chicago, IL 60637

(773) 702-1250

camariestest@gmail.com

Funded by

U.S. Department of Health and Human Services

Abstract

In 1926 Violette Neatley Anderson became the first African American female attorney admitted to practice before the United States Supreme Court.

Classifications/Keywords

- → [20th Century](#)
- → [Attorneys](#)
- → [Illinois](#)
- → [People](#)
- → [Women](#)

Double Blind Workflow: Anonymous Manuscript File

Biography of Violette Neatley Anderson (1882-1937)

Short Title¶

Anderson Biography¶

Funded by¶

U.S. Department of Health and Human Services¶

Abstract¶

In 1926 Violette Neatley Anderson became the first African American female attorney admitted to practice before the United States Supreme Court. ¶

Classifications/Keywords¶

- [20th Century](#)¶
- [Attorneys](#)¶
- [Illinois](#)¶
- [People](#)¶
- [Women](#)¶

Introduction¶

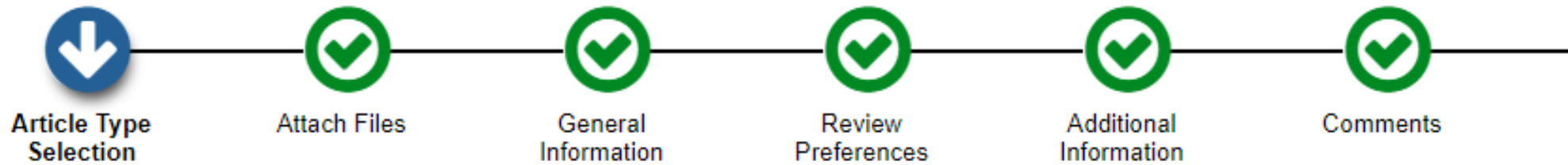
In 1926 Violette Neatley Anderson became the first African American female attorney admitted to practice before the United States Supreme Court. Anderson was born on July 16, 1882 in London, [England](#) to Richard and Marie Neatley. The family immigrated to the United States and settled in Chicago, [Illinois](#) when Anderson was a young child. She graduated from a Chicago high school in 1899, furthering her education at the Chicago Athenaeum and the Chicago Seminar of Sciences. Violette Neatley married Albert Johnson in 1903; however, the marriage quickly ended in divorce. In December 1906, she married Dr. Daniel H. Anderson, an African American general practitioner, and she took his last name. ¶

Background¶

Anderson served as a courtroom reporter for 15 years before attending Chicago Law School. In 1920, Anderson graduated from the law school and established a private practice after passing the bar and being licensed before the United States Eastern District of Illinois. Anderson was one of the first women of any race in the state of Illinois to engage in private law practice. In 1922, Anderson successfully defended a woman accused of murdering her husband; this courtroom success resulted in her being appointed to assistant prosecutor in Chicago. She was both the first African American and the first woman appointed to that post. She was admitted to practice before the US Supreme Court on January 29, 1926. ¶

Double Blind Workflow:



Select Article Type



You can configure these custom submission instructions for "Article Type Selection" for New Submissions:

Choose the Article Type of your submission from the drop-down menu.

Select Article Type

 Double Blind Original Study 

This publication requests that Authors Link to their ORCID record to Authenticate their ORCID ID before they submit. You only need to do this once in order to permanently associate your ORCID record with your user record here.

Use the button below to go to ORCID, log into your record there – or create one – and authorize the return of your ORCID Identifier.

ORCID id: (None)

[Link to ORCID Record](#) [What is ORCID?](#)

Double Blind Workflow: Attach Files—Title Page and Anonymous Manuscript Submission Items



Required For Submission:

- ✓ Title page for double blind workflows
- ✓ Anonymous Manuscript File for double blind workflows

You can configure these custom submission instructions for "Attach Additional Files" for New Submissions:

Please provide any additional items.

Select Item Type

*Title page for double blind workflows

Description

Title page for double blind workflow

Browse...

OR



[Insert Special Character](#)

Change Item Type of all files to [Change Now](#)

[Check All](#) [Clear](#)

Order	Item	Description	File Name	Last Size Modified	Actions	Select
1	*Title page for double blind workflows	Title page of Bio of Violet Anderson	Title page for blind workflow.docx	14.6 KB Feb 28, 2018	Download	<input type="checkbox"/>
2	*Anonymous Manuscript File for double blind workflows	Bio of Violet Anderson Neatly	Blind MS file.docx	16.1 KB Feb 28, 2018	Edit Data Download	<input type="checkbox"/>

Double Blind Workflow: Manuscript Data--Title

✓

Article Type
Selection

✓

Attach Files

✓

General
Information

✓

Review
Preferences

✓

Additional
Information

✓

Comments

↓

Manuscript
Data

You can configure these custom submission instructions for "Manuscript Data" for New Submissions:

When possible these fields will be populated with information collected from your uploaded submission file. Steps requiring review will be marked with a warning icon. Please review these fields to be sure we found the correct information and fill in any missing details.

Insert Special Character

Title

You can configure these custom submission instructions for "Title" for New Submissions here.

Full Title (required) ✓
Limit 300 characters

Character Count: 50

Biography of Violetta Neatley Anderson (1882-1937)

Secondary Full Title

Short Title
Limit 20 words

Secondary Short Title

Next

Abstract

Authors

Funding Information

Back

Save & Submit Later

Build PDF for Approval

Insert special character

<

Double Blind Workflow: Manuscript Data--Authors

Insert Special Character

+ Title

+ Abstract

- Authors

You can configure these custom submission instructions for "Authors" for New Submissions:

You may reorder the authors by dragging and dropping an Author's summary line to the correct position in the Current Author List.

Current Author List

+ Add Another Author

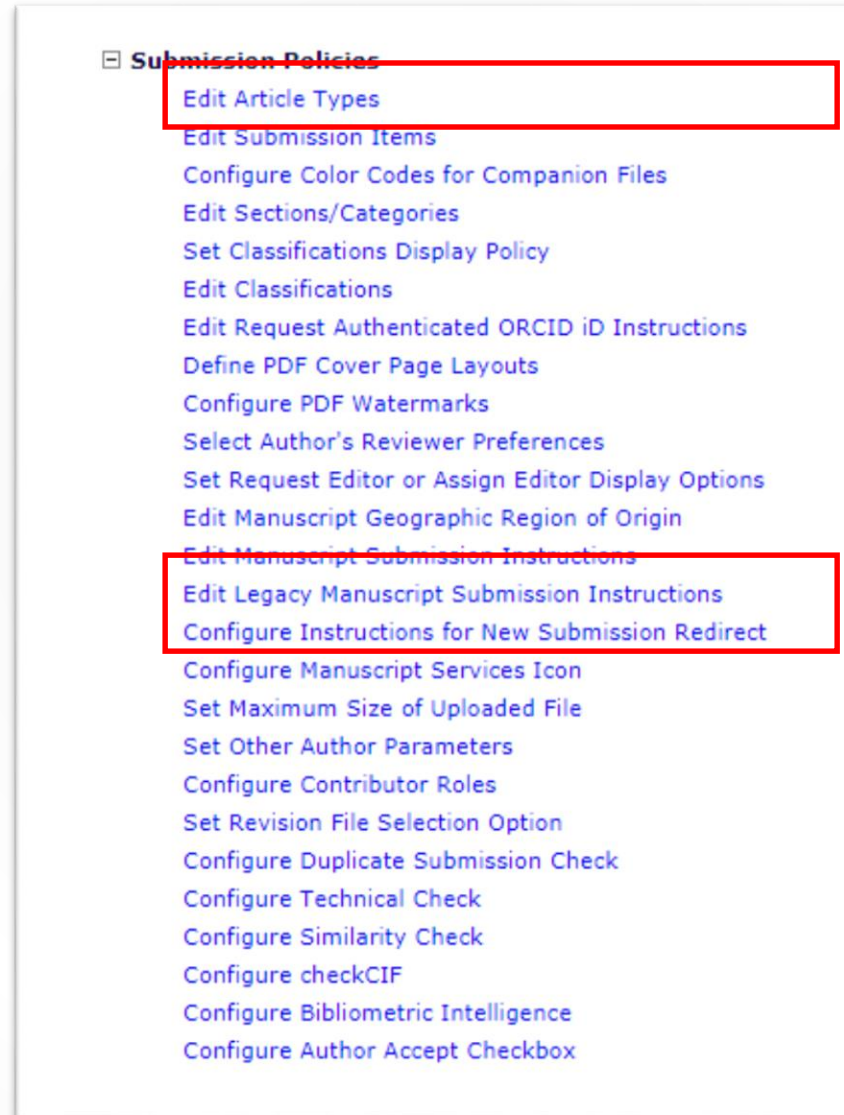
<div><div></div><div></div></div>	<div>mary mary [Corresponding Author] [First Author] [You]</div>
<div><div></div><div></div><div></div></div>	<div>Edith Abbott, Ph.D. <i>University of Chicago Graduate School of Social Service Administration, Chicago, IL, USA</i></div>
<div><div></div><div></div><div></div></div>	<div>Charlene J. Fletcher-Brown <i>Indiana University, Department of History, Bloomington, IN, USA</i></div>
<div>+ Add Another Author</div>	

Configurations

Two PolicyManager areas to configure:


- Edit Manuscript Submission Instructions
- Edit Article Types


Configuration Area #1: Edit Manuscript Submission Instructions





Select New Instructions Indicator


Manuscript Submission Step	New Submission Instructions	Revised Submission Instructions
Article Type Selection	Choose the Article Type of your submission from the drop-down menu.	Change the Article Type of your submission from the drop-down menu if necessary.



Article Type Selection



Attach Files


General Information


Review Preferences



Additional Information


Comments


Manuscript Data

Please provide the requested information.

Enter Comments



[Insert Special Character](#)

← Back

Proceed →

View Default Instructions	<div>Now, data included in your manuscript may be used to populate information for you later in the submission process.</div> <div>Revert to Default Instructions</div>	<div>Now, data included in your manuscript may be used to populate information for you later in the submission process.</div> <div>Revert to Default Instructions</div>
-------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

There are 33 boxes for your custom instructions

- Default Instructions are available

Default Instructions - New and Revised Manuscript Submission

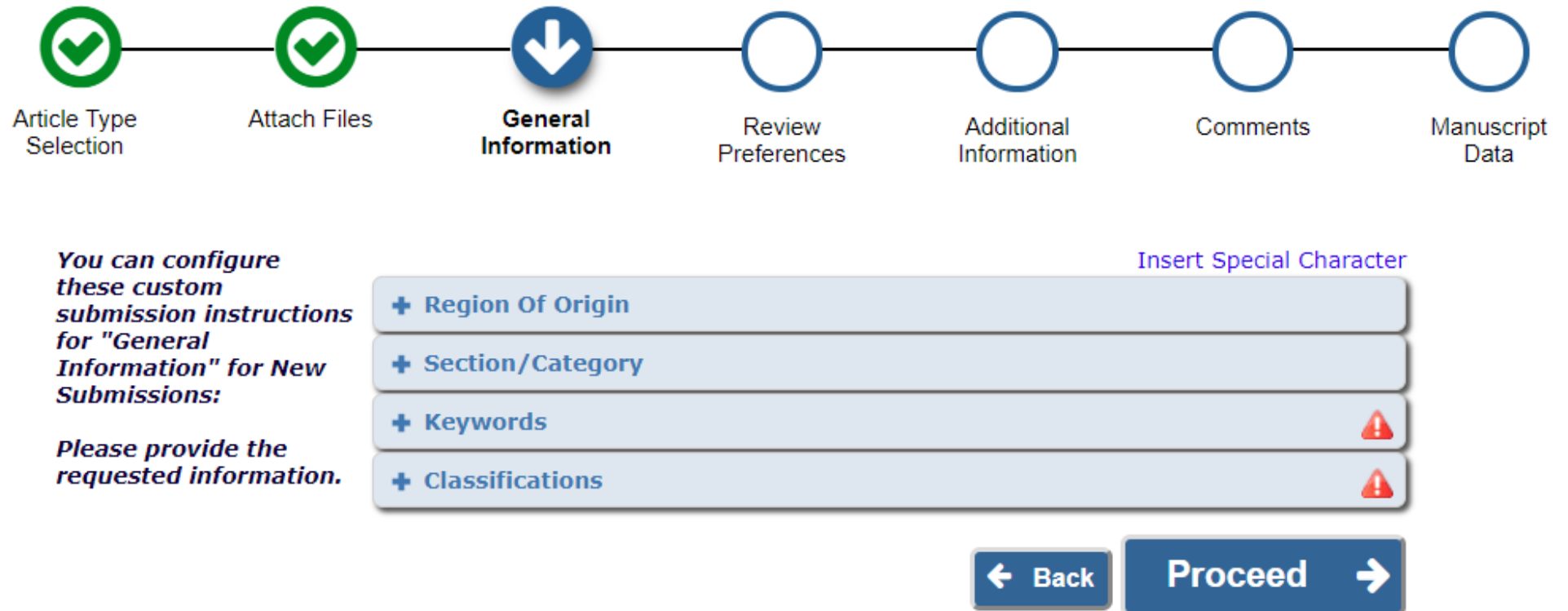
The text shown below is the default text which appears at each step of the manuscript submission process. You may revert to this text by clicking "Revert to Default Instructions" under the appropriate instruction box on the page **Edit Manuscript Submission Instructions**.

[Back to Edit Manuscript Submission Instructions](#)

Manuscript Submission Step	New Submission Instructions	Revised Submission Instructions
Article Type Selection	Choose the Article Type of your submission from the drop-down menu.	Change the Article Type of your submission from the drop-down menu if necessary.
Select Article Type		
Attach Primary Manuscript File	Please provide a single file containing your manuscript now. Data included in your manuscript may be used to populate information for you later in the submission process. You may click the 'Proceed' button to upload other submission items now.	Please provide a single file containing your manuscript now. Data included in your manuscript may be used to populate information for you later in the submission process. You may click the 'Proceed' button to upload other submission items now.
Attach Additional Files	Please provide any additional items.	The following items are currently included in this revision of your submission. Please remove and replace any that have been updated and provide any additional items now. You may also remove any items that are no longer applicable.
Attach Additional Files (No Files)	No Items have yet been attached for this submission.	No Items have yet been attached for this submission.

Think of them in groups

- Instructions for major submission steps display to the left of the accordion boxes



The image shows a submission process flow diagram at the top with seven steps: Article Type Selection, Attach Files, General Information, Review Preferences, Additional Information, Comments, and Manuscript Data. The first two steps are marked with green checkmarks, and the third step, General Information, is marked with a blue downward arrow. Below the flow diagram is the 'General Information' form. To the left of the form, there is instructional text. The form itself contains four sections: 'Region Of Origin', 'Section/Category', 'Keywords', and 'Classifications'. The 'Keywords' and 'Classifications' sections have red warning icons. At the bottom right of the form are 'Back' and 'Proceed' buttons.

Article Type Selection Attach Files **General Information** Review Preferences Additional Information Comments Manuscript Data

You can configure these custom submission instructions for "General Information" for New Submissions:

Please provide the requested information.

Insert Special Character

- + Region Of Origin
- + Section/Category
- + Keywords
- + Classifications

← Back Proceed →

Think of them in groups

- Instructions for sub-steps display within the accordion boxes
- Next screens show side by side configurations and results in the site



You can configure these custom submission instructions for "General Information" for New Submissions:

Please provide the requested information.

[Insert Special Character](#)

+ Region Of Origin

+ Section/Category

- Keywords

You can configure these custom submission instructions for "Keywords" for New Submissions:

Please enter keywords separated by semicolons. Each individual keyword may be up to 256 characters in length.

Required * Limit 5 Keywords

Enter Secondary Keywords

Article Type Selection

Default instructions



Manuscript Submission Step	New Submission Instructions	Revised Submission Instructions
Article Type Selection	Choose the Article Type of your submission from the drop-down menu.	Change the Article Type of your submission from the drop-down menu if necessary.

Customized instructions



Article Type Selection

You can configure these custom submission instructions for "Article Type Selection" for New Submissions:

[View Default Instructions](#)



Article Type Selection



Attach Files



Manuscript Data

You can configure these custom submission instructions for "Article Type Selection" for New Submissions:

Choose the Article Type of your submission from the drop-down menu.

Select Article Type



None



Proceed



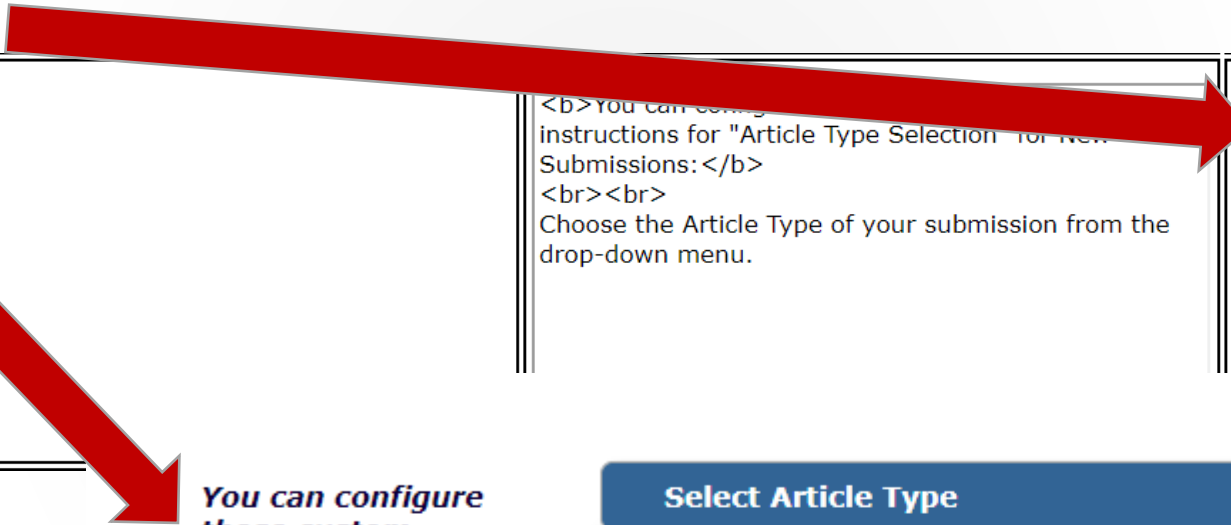
Revised Article Type Selection

Default instructions



Manuscript Submission Step	New Submission Instructions	Revised Submission Instructions
Article Type Selection	Choose the Article Type of your submission from the drop-down menu.	Change the Article Type of your submission from the drop-down menu if necessary.

Customized instructions



Article Type Selection	 You can configure these custom submission instructions for "Article Type Selection" for New Submissions:

 Choose the Article Type of your submission from the drop-down menu.	 You can configure these custom submission instructions for "Article Type Selection" for Revised Submissions:

 Change the Article Type of your submission from the drop-down menu if necessary.
------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

[View Default Instructions](#)

You can configure these custom submission instructions for "Article Type Selection" for Revised Submissions:

Change the Article Type of your submission from the drop-down menu if necessary.

Select Article Type

i Original Study

This publication requests that Authors Link to their ORCID record to Authenticate their ORCID ID before they submit. You only need to do this once in order to permanently associate your ORCID record with your user record here.

Use the button below to go to ORCID, log into your record there – or create

Select Article Type

Select Article Type

*<i>You can configure these custom submission instructions for "Select Article Type" for New Submissions here.

*



Article Type
Selection



Attach Files



Manuscript
Data

[View Default Instructions](#)

You can configure these custom submission instructions for "Article Type Selection" for New Submissions:

Choose the Article Type of your submission from the drop-down menu.

Select Article Type

You can configure these custom submission instructions for "Select Article Type" for New Submissions here.

None 

Proceed 

Attach Primary Manuscript File

Attach Primary Manuscript File

[View Default Instructions](#)

<i>You can configure these custom submission instructions for "Attach Primary Manuscript File" for New Submissions: </i>

Please provide a single file containing your manuscript now. Data included in your manuscript may be used to populate information for you later in the submission process.

<i>You can configure these custom submission instructions for "Attach Primary Manuscript File" for Revised Submissions: </i>

Please provide a single file containing your manuscript now. Data included in your manuscript may be used to populate information for you later in the submission process.



Article Type Selection



Attach Files



General Information



Review Preferences



Additional Information



Comments



Manuscript Data

A Manuscript is requested.

You can configure these custom submission instructions for "Attach Primary Manuscript File" for New Submissions:

Please provide a single file containing your manuscript now. Data included in your manuscript may be used to populate information for you later in the submission process.

[Insert Special Character](#)

Browse...

OR



Drag & Drop Files Here

Attach Additional Files

Attach Additional Files

<i>You can configure these custom submission instructions for "Attach Additional Files" for New Submissions: </i>

Please provide any additional items.

[View Default Instructions](#)



HOME • LOGOUT • HELP • REGISTER • UPDATE MY INFORMATION • JOURNAL OVERVIEW
MAIN MENU • CONTACT US • SUBMIT A MANUSCRIPT • INSTRUCTIONS FOR AUTHORS



Role: Author Username: michaelaquinn

Important Message: Site under development. Do not use for live manuscript submission.



Article Type
Selection



Attach Files



General
Information



Review
Preferences



Additional
Information



Comments



Manuscript
Data

Required For Submission:

- Manuscript

You can configure these custom submission instructions for "Attach Additional Files" for New Submissions:

Please provide any additional items.

[Insert Special Character](#)

Select Item Type

*Manuscript

Description

Manuscript

Manuscript Word Count:

Browse...

OR

— +
Drag & Drop
Files Here

[← Back](#)

[Proceed →](#)

Revision File Selection

Revision File Selection



<i>You can configure these custom submission instructions for "Revision File Selection":

</i>

The files associated with the prior revision of your submission appear below. A check mark in the box indicates that the file will be carried forward to the next revision. Any files that you wish to modify should be unchecked.

[Revert to Default Instructions](#)

You can configure these custom submission instructions for "Revision File Selection":

The files associated with the prior revision of your submission appear below. A check mark in the box indicates that the file will be carried forward to the next revision. Any files that you wish to modify should be unchecked.

[Insert Special Character](#)

Item	Description	File Name	Size	Last Modified	Include in Revision	Actions
Manuscript	Manuscript	Sample MS Silent Spring.docx	0 Bytes	Feb 02, 2018	<input checked="" type="checkbox"/>	Download

General Information

General Information

*<i>You can configure these custom submission instructions for "General Information" for New Submissions:</i>

*

Please provide the requested information.

*<i>You can configure these custom submission instructions for "General Information" for Revised Submissions:</i>

*

Please provide the requested information.

[View Default Instructions](#)



Article Type
Selection



Attach Files



**General
Information**



Review
Preferences



Additional
Information



Comments



Manuscript
Data

***You can configure
these custom
submission instructions
for "General
Information" for New
Submissions:***

***Please provide the
requested information.***

[Insert Special Character](#)

+ Region Of Origin

+ Section/Category

+ Keywords

+ Classifications



← Back

Proceed →

General Information--Region of Origin

Region of Origin

*<i>You can configure these custom submission instructions for "Region of Origin" for New Submissions:
</i>

*

Select the Region of Origin related to your submission from the drop-down menu below.

*<i>You can configure these custom submission instructions for "Region of Origin" for Revised Submissions:
</i>

*

Change the Region of Origin related to your **manuscript** from the drop-down menu below (if necessary).

[View Default Instructions](#)



Article Type
Selection



Attach Files



**General
Information**



Review
Preferences



Additional
Information



Comments



Ma

You can configure these custom submission instructions for "General Information" for New Submissions:

Please provide the requested information.

[Insert Special Character](#)

– Region Of Origin

You can configure these custom submission instructions for "Region of Origin" for New Submissions:

Select the Region of Origin related to your submission from the drop-down menu below.

Choose Region



↓ Next

General Information--Section/Category

Section/Category

<i>You can configure these custom submission instructions for "Section/Category" for New Submissions:</i>

Select the Section or Category related to your manuscript from the drop-down menu below.

<i>You can configure these custom submission instructions for "Section/Category" for Revised Submissions:</i>

Change the Section or Category related to your manuscript from the drop-down menu below if necessary.

[View Default Instructions](#)



Article Type
Selection



Attach Files



**General
Information**



Review
Preferences



Additional
Information



Comments



Manuscript
Data

You can configure these custom submission instructions for "General Information" for New Submissions:

Please provide the requested information.

[Insert Special Character](#)

+ Region Of Origin

- Section/Category

You can configure these custom submission instructions for "Section/Category" for New Submissions:

Select the Section or Category related to your manuscript from the drop-down menu below.

None

↓ Next

General Information--Keywords

[illegible]

General Information--Classifications

Classifications

[View Default Instructions](#)

<i>You can configure these custom submission instructions for "Classifications" for New Submissions:
</i>

Please identify your submission's areas of interest and specialization by selecting one or more classifications.

<i>You can configure these custom submission instructions for "Classifications" for Revised Submissions:
</i>

Please identify your submission's areas of interest and specialization by selecting one or more classifications.

– Classifications



You can configure these custom submission instructions for "Classifications" for New Submissions:

Please identify your submission's areas of interest and specialization by selecting one or more classifications.

Select up to 5 Classification(s)
(None Selected)

Add Classifications

↓ Next

Review Preferences

Review Preferences	<p><i>You can configure these custom submission instructions for "Review Preferences" for New Submissions:</i></p> <p> </p> <p>Please provide the requested information.</p>	<p><i>You can configure these custom submission instructions for "Review Preferences" for Revised Submissions:</i></p> <p> </p> <p>Please provide the requested information.</p>
View Default Instructions	Revert to Default Instructions	Revert to Default Instructions



You can configure these custom submission instructions for "Review Preferences" for New Submissions:

Please provide the requested information.

- + Request Editor
- + Suggest Reviewers
- + Oppose Reviewers

[← Back](#)

Proceed ➔

Review Preferences--Request Editor

Request Editor	<i><i>You can configure these custom submission instructions for "Request Editor" for New Submissions: </i>

</i> You may request that a specific editor be assigned to your submission. The request will be taken under	<i><i>You can configure these custom submission instructions for "Request Editor" for Revised Submissions: </i>

</i> You may request that a specific editor be assigned to your submission. The request will be taken under					
View Default Instructions							
Article Type Selection	Attach Files	General Information	Review Preferences	Additional Information	Comments	Manuscript Data	

You can configure these custom submission instructions for "Review Preferences" for New Submissions:

Please provide the requested information.

Request Editor

You can configure these custom submission instructions for "Request Editor" for New Submissions:

You may request that a specific editor be assigned to your submission. The request will be taken under advisement by the publication. If you do not request an editor, your submission will be assigned to the appropriate editor(s) as determined by the publication staff.

No Request

Next

Review Preferences--Suggest Reviewers

Suggest Reviewers

You can configure these custom submission instructions for "Suggest Reviewers" for New Submissions:

Please suggest potential reviewers for this submission and provide specific reasons for your suggestion in the comments box for each person. Please note that the editorial office may not use your suggestions, but your help is appreciated and may speed up the selection of appropriate reviewers.

☐ Display us
[Revert to Default](#)

[View Default Instructions](#)

You can configure these custom submission instructions for "Suggest Reviewers" for Revised Submissions:

Please suggest potential reviewers for this submission and provide specific reasons for your suggestion in the comments box for each person. Please note that the editorial office may not use your suggestions, but your help is appreciated and may speed up the selection of appropriate reviewers.

- Suggest Reviewers

You can configure these custom submission instructions for "Suggest Reviewers" for New Submissions:

Please suggest potential reviewers for this submission and provide specific reasons for your suggestion in the comments box for each person. Please note that the editorial office may not use your suggestions, but your help is appreciated and may speed up the selection of appropriate reviewers.

Current Suggested Reviewers List

[+ Add Suggested Reviewer](#)

There are currently no Suggested Reviewers in the list.

[+ Add Suggested Reviewer](#)

[↓ Next](#)

Review Preferences--Oppose Reviewers

<p>Oppose Reviewers</p> <p>View Default Instructions</p>	<p><i><i>You can configure these custom submission instructions for "Oppose Reviewers" for New Submissions:</i>

</i></p> <p>Please identify anyone who you would prefer not to review this submission. Fill in as much contact information as possible for each person in our system, including why each person is being added in their comments.</p> <p><input type="checkbox"/> Display using this template</p> <p>Revert to Default</p>	<p><i><i>You can configure these custom submission instructions for "Oppose Reviewers" for Revised Submissions:</i>

</i></p> <p>Please identify anyone who you would prefer not to review this submission. Fill in as much contact information as possible for each person in our system, including why each person is being added in their comments.</p> <p>– Oppose Reviewers</p> <hr/> <p><i>You can configure these custom submission instructions for "Oppose Reviewers" for New Submissions:</i></p>
---------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

- Oppose Reviewers

You can configure these custom submission instructions for "Oppose Reviewers" for New Submissions:

Please identify anyone who you would prefer not to review this submission. Fill in as much contact information as possible to allow us to identify the person in our records, and provide specific reasons why each person should not review your submission in their comments box. Please note that we may need to use a reviewer that you identify here, but will try to accommodate author's wishes when we can.

Currently Opposed Reviewers List

+ Add Opposed Reviewer

There are currently no Opposed Reviewers in the list.

+ Add Opposed Reviewer

Additional Information

Additional Information

You can configure these custom submission instructions for "Additional Information" for New Submissions:

Please respond to the presented questions/statements.

You can configure these custom submission instructions for "Additional Information" for Revised Submissions:

Please respond to the presented questions/statements.

[View Default Instructions](#)

[Revised](#)



Article Type
Selection



Attach Files



General
Information



Review
Preferences



Additional
Information



Comments



Manuscript
Data

You can configure these custom submission instructions for "Additional Information" for New Submissions:

Please respond to the presented questions/statements.

[Insert Special Character](#)

Questionnaire

Please confirm you have approval from all Co-authors to submit this manuscript.

Answer
Required:

Please select a response

Please select a
response.

Have you submitted this manuscript to another publication?

- ☐ Please select a response
- ☒ No
- ☐ Yes

Comments

Comments

[View Default Instructions](#)

*<i>You can configure these custom submission instructions for "Comments" for New Submissions:</i>

*

Please provide the requested information.

*<i>You can configure these custom submission instructions for "Comments" for Revised Submissions:</i>
</i>

*

Please provide the requested information.



Article Type
Selection



Attach Files



General
Information



Review
Preferences



Additional
Information



Comments



Manuscript
Data

[Insert Special Character](#)

You can configure these custom submission instructions for "Comments" for New Submissions:

Please provide the requested information.

— Enter Comments

You can configure these custom submission instructions for "Enter Comments" for New Submissions:

Please enter any additional comments you would like to send to the publication office. These comments will not appear directly in your submission.

Comments--Enter Comments

Enter Comments

*<i>You can configure these custom submission instructions for "Enter Comments" for New Submissions:</i>

*

Please enter any additional comments you would like to send to the publication office. These comments will not appear directly in your submission.

*<i>You can configure these custom submission instructions for "Enter Comments" for Revised Submissions:</i>

*

Please enter any additional comments you would like to send to the publication office. These comments will not appear directly in your submission.

[View Default Instructions](#)



Article Type
Selection



Attach Files



General
Information



Review
Preferences



Additional
Information



Comments



Manuscript
Data

You can configure these custom submission instructions for "Comments" for New Submissions:

Please provide the requested information.

[Insert Special Character](#)

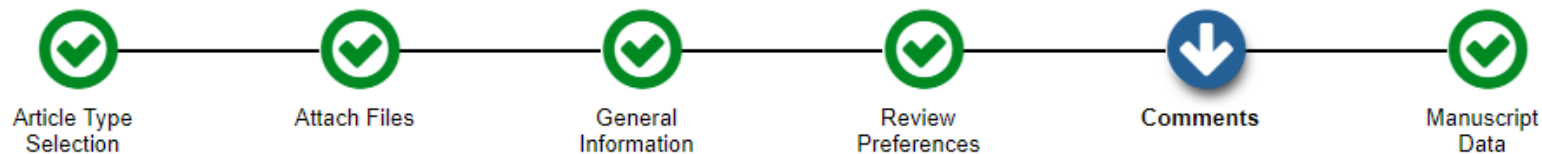
— Enter Comments

You can configure these custom submission instructions for "Enter Comments" for New Submissions:

Please enter any additional comments you would like to send to the publication office. These comments will not appear directly in your submission.

Comments--Respond to Reviewers

Respond to Reviewers



You can configure these custom submission instructions for "Comments" for Revised Submissions:

Please provide the requested information.

[Insert Special Character](#)

[+ Enter Comments](#)

[- Respond to Reviewers](#)

You can configure these custom submission instructions for "Respond to Reviewers" for Revised Submissions:

Please respond to specific reviewer and editor comments in the box below. To review those comments, click the View Decision Letter link.

[View Decision Letter](#)

*<i>You can configure these custom submission instructions for "Respond to Reviewers" for Revised Submissions: </i>

*

Please respond to specific reviewer and editor comments in the box below. To review those comments, click the View Decision Letter link.

☐ Display using Information Icon

[Revert to Default Instructions](#)

[← Back](#)

[Proceed →](#)

Manuscript Data

Manuscript Data

[View Default Instructions](#)

*<i>You can configure these custom submission instructions for "Manuscript Data" for New Submissions:
</i>

*

When possible these fields will be populated with information collected from your uploaded submission file. Steps requiring review will be marked with a warning icon. Please review these fields to be sure we found the correct information and fill in any missing details.

*<i>You can configure these custom submission instructions for "Manuscript Data" for Revised Submissions:</i>

*

When possible these fields will be populated with information collected from your uploaded submission file. Steps requiring review will be marked with a warning icon. Please review these fields to be sure we found the correct information and fill in any missing details.



Article Type
Selection



Attach Files



General
Information



Review
Preferences



Additional
Information



Comments



Manuscript
Data

[Insert Special Character](#)

You can configure these custom submission instructions for "Manuscript Data" for New Submissions:

When possible these fields will be populated with information collected from your uploaded submission file. Steps requiring review will be marked with a warning icon. Please review these fields to be sure we found the correct information and fill in any missing details.

+ Title



+ Abstract



+ Authors

+ Funding Information



[← Back](#)








[Save & Submit Later](#)

[Build PDF for Approval →](#)

Manuscript Data--Title

Title	<i><i>You can configure these custom submission instructions for "Title" for New Submissions here.</i>








</i>		<i><i>You can configure these custom submission instructions for "Title" for Revised Submissions here.</i> </i>

</i>			
View Default Instructions	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div> <div>Article Type Selection Attach Files General Information Review Preferences Additional Information Comments Manuscript Data</div>					
	<div><div><p><i>You can configure these custom submission instructions for "Manuscript Data" for New Submissions:</i></p><p><i>When possible these fields will be populated with information collected from your uploaded submission file. Steps requiring review will be marked with a warning icon. Please review these fields to be sure we found the correct information and fill in any missing details.</i></p></div><div><div><div>Title</div><div><div><div><div></div></div><div><div>You can configure these custom submission instructions for "Title" for New Submissions here.</div></div></div><div><div></div><div></div></div></div><div><div>Full Title (required) ✓</div><div>Limit 300 characters</div><div>Character Count: 13</div><div>Silent Spring</div></div><div>Secondary Full Title</div></div></div></div>					

Manuscript Data--Title

Title		
	<p><i><i>You can configure these custom submission instructions for "Title" for New Submissions here.</i></i></p> <p><i>

</i></p>	<p><i><i>You can configure these custom submission instructions for "Title" for Revised Submissions here.</i></i></p> <p><i></i>

</i></p>
View Default Instructions	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div> <div>Article Type Selection</div> <div>Attach Files</div> <div>General Information</div> <div>Review Preferences</div> <div>Additional Information</div> <div>Comments</div> <div>Manuscript Data</div>	

You can configure these custom submission instructions for "Manuscript Data" for New Submissions:

When possible these fields will be populated with information collected from your uploaded submission file. Steps requiring review will be marked with a warning icon. Please review these fields to be sure we found the correct information and fill in any missing details.

— Title

You can configure these custom submission instructions for "Title" for New Submissions here.

Full Title (required) ✓

Limit 300 characters

Character Count: 13

Silent Spring

Secondary Full Title

Manuscript Data--Abstract

Abstract

[View Default Instructions](#)

<i>You can configure these custom submission instructions for "Abstract" for New Submissions here.</i>

<i>You can configure these custom submission instructions for "Abstract" for Revised Submissions here.</i>

— Abstract

You can configure these custom submission instructions for "Abstract" for New Submissions here.

Abstract (required) ✓

Limit 300 words

Word Count: 11

This is an abstract of the sample manuscript file Silent Spring

Secondary Abstract

↓ Next

Manuscript Data--Authors

Authors

<i>You can configure these custom submission instructions for "Authors" for New Submissions:</i>

You may reorder the authors by dragging and dropping an Author's summary line to the correct position in the Current Author List.

☐ Display us
[Revert to Def](#)

[View Default Instructions](#)

<i>You can configure these custom submission instructions for "Authors" for Revised Submissions:</i>

You may reorder the authors by dragging and dropping an Author's summary line to the correct position in the Current Author List.


Authors

You can configure these custom submission instructions for "Authors" for New Submissions:

You may reorder the authors by dragging and dropping an Author's summary line to the correct position in the Current Author List.

Current Author List

[+ Add Another Author](#)

  **mary mary [Corresponding Author] [First Author] [You]**

   **Ms Carol Anne Meyer**
Aries Systems

[+ Add Another Author](#)

[↓ Next](#)

Manuscript Data--Funding Information

Funding Information

[View Default Instructions](#)

<i>You can configure these custom submission instructions for "Funding Information" for New Submissions:</i>

Please choose a funding source from the list that displays as you start to enter the funder's name. If you are unable to make a selection from the list you can continue to enter the entire funder's name. Then enter the award number and select the award recipient.

☐ Display

[Revert to Default](#)

<i>You can configure these custom submission instructions for "Funding Information" for Revised Submissions:</i>

Please choose a funding source from the list that displays as you start to enter the funder's name. If you are unable to make a selection from the list you can continue to enter the entire funder's name. Then enter the award number and select the award recipient.

— Funding Information



You can configure these custom submission instructions for "Funding Information" for New Submissions:

Please choose a funding source from the list that displays as you start to enter the funder's name. If you are unable to make a selection from the list you can continue to enter the entire funder's name. Then enter the award number and select the award recipient.

Required *

☐ **You can configure these custom submission instructions for "Funding Information Unavailable Checkbox Label" for New Submissions:**

Funding information is not available.

Current Funding Sources List

[+ Add a Funding Source](#)

There are currently no Funding Sources in the list

[+ Add a Funding Source](#)

Manuscript Data--Funding Information

Checkbox Label

Funding Information Unavailable Checkbox Label	<p><i><i>You can configure these custom submission instructions for "Funding Information Unavailable Checkbox Label" for New Submissions:</i>

</i></p> <p>Funding information is not available.</p>	<p><i><i>You can configure these custom submission instructions for "Funding Information Unavailable Checkbox Label" for Revised Submissions:</i>

</i></p> <p>Funding information is not available.</p>
View Default Instructions	Revert to Default Instructions	Revert to Default Instructions

Required *

☐ *You can configure these custom submission instructions for "Funding Information Unavailable Checkbox Label" for New Submissions:*

Whew!

- A hint: the authordemo141 site has custom instructions that identify the steps
- Remember, Default Instructions are available!

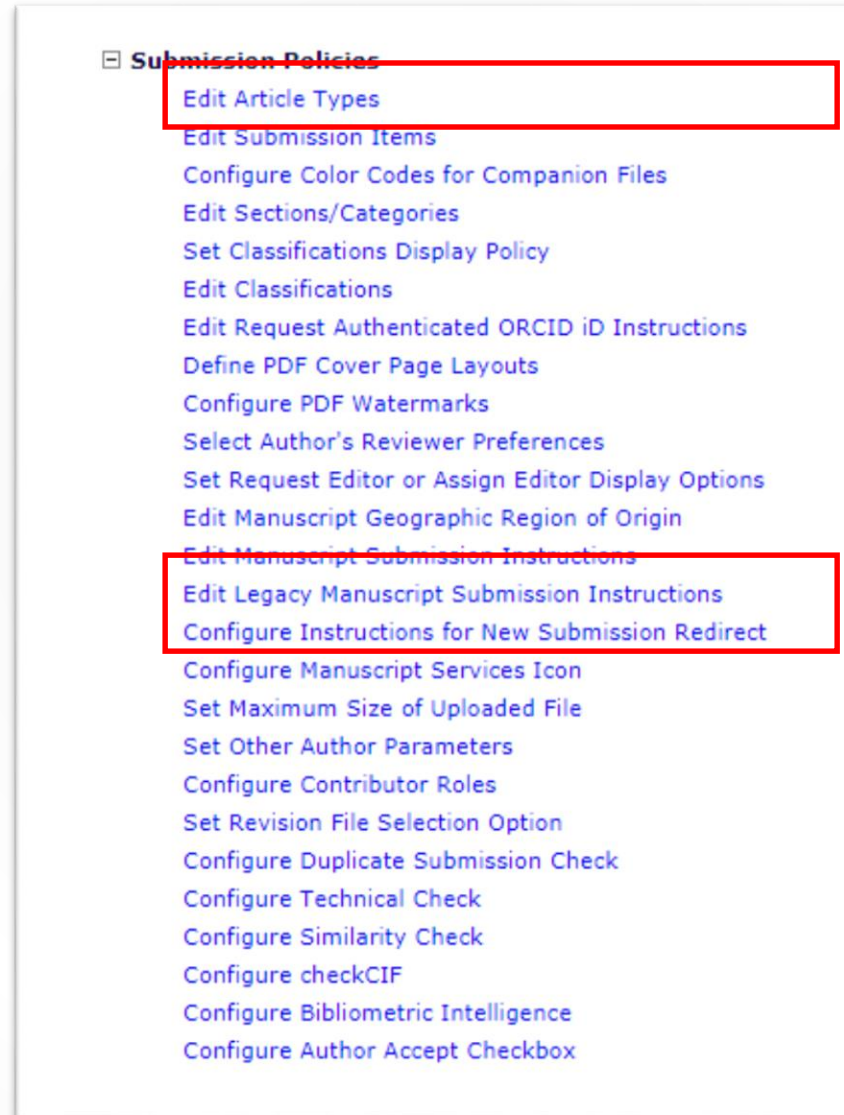
Default Instructions - New and Revised Manuscript Submission

The text shown below is the default text which appears at each step of the manuscript submission process. You may revert to this text by clicking "Revert to Default Instructions" under the appropriate instruction box on the page **Edit Manuscript Submission Instructions**.

[Back to Edit Manuscript Submission Instructions](#)

Manuscript Submission Step	New Submission Instructions	Revised Submission Instructions
Article Type Selection	Choose the Article Type of your submission from the drop-down menu.	Change the Article Type of your submission from the drop-down menu if necessary.
Select Article Type		
Attach Primary Manuscript File	Please provide a single file containing your manuscript now. Data included in your manuscript may be used to populate information for you later in the submission process. You may click the 'Proceed' button to upload other	Please provide a single file containing your manuscript now. Data included in your manuscript may be used to populate information for you later in the submission process. You may click the 'Proceed' button to upload other

Configuration Area #2: Edit Article Types



Article Type:

Select Primary Manuscript File

Submission Item Parameters:

Primary Manuscript File:

The selected 'Submission Item Type' will be assigned to the file uploaded at the initial step of the Attach Files process. The selected item will be required for its revision and offline submission will not be allowed.

**New
Submission**

Manuscript



**Revised
Submission**

Manuscript



Article Type for Double Blind Workflow: Select Primary Manuscript File

Submission Item Parameters:

Primary Manuscript File:

The selected 'Submission Item Type' will be assigned to the file uploaded at the initial step of the Attach Files process. The selected item will be required for its revision and offline submission will not be allowed.

New Submission

Title page for double blind workflows



Revised Submission

Title page for double blind workflows



Rollout of the New Interface

- Interface available by request in version 14.1 (Now)
 - At upgrade the new interface is NOT enabled
 - Configurations are available
 - During the version 14.1 timeframe sites can have the new interface enabled at any time
 - Must contact your Account Coordinator
- Interface is standard in version 15.0 (Summer 2018)

Frequently Asked Questions

FAQs Highlights

Q. Will Editors be able to use the new submission interface?

A. Through Release 15.0, only Authors will have access to the new interface. Enabling it for Editor submissions is planned for a future release.

FAQ Highlights

Q. Why aren't keywords extracted from the Author manuscript?

A. For the first release, the set of metadata extracted was limited to items that most manuscripts have. Since a fair number of journals do not accept or publish keywords, that function was deferred to a later release.

Resources

Resources

- Documents
- Videos
- Demo Site
- Your Account Coordinator

Resources--Documents

- New Author Submission Interface
- FAQ
- Best Practices

New Author Submission Interface



Author Submission Interface

A redesigned Author Submission Interface is available in Editorial Manager® (EM) Version 14.1. Authors can utilize the updated interface to quickly submit manuscripts to publications. Authors will use this interface for initial submission and submission of revisions. (Only Authors will see the new interface in EM 14.1. Editors will continue to use the existing submission interface when editing a submission or submitting as an Editor.)

This interface features include more streamlined submission steps and easier access to submission requirements. The new interface collects the same data as in earlier versions of EM, but the order of the submission steps has changed.

In addition, Editorial Manager can pull data directly from a manuscript file during the upload process to automatically populate specific submission data fields. These fields

Frequently Asked Questions



Editorial Manager® Author Submission Interface Frequently Asked Questions

1. *Q. What do publication offices need to do to prepare for the changes to the Author Submission Interface?*

A. Publications staff should review and revise the custom instructions for Author submissions in PolicyManager. They should also review their Author instructions to ensure they are consistent with the new interface.
2. *Q. When will the improved Author submission interface be available?*

A: The new feature will be rolled out as an option in Release 14.1, scheduled for early 2018. It will replace the existing Author submission interface entirely in Release 15.0, scheduled for early 2019.

Manuscript Preparation Best Practices

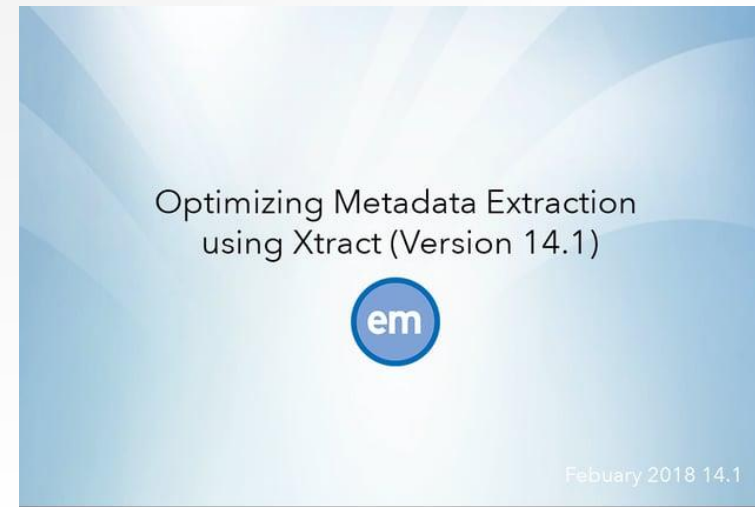
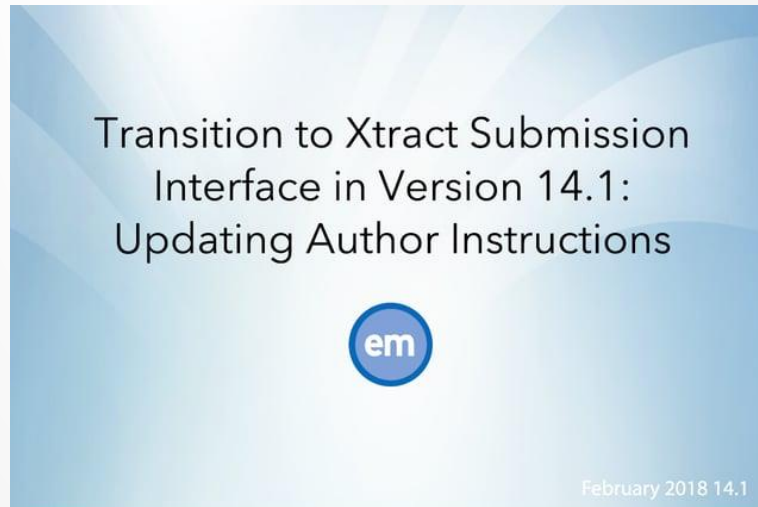
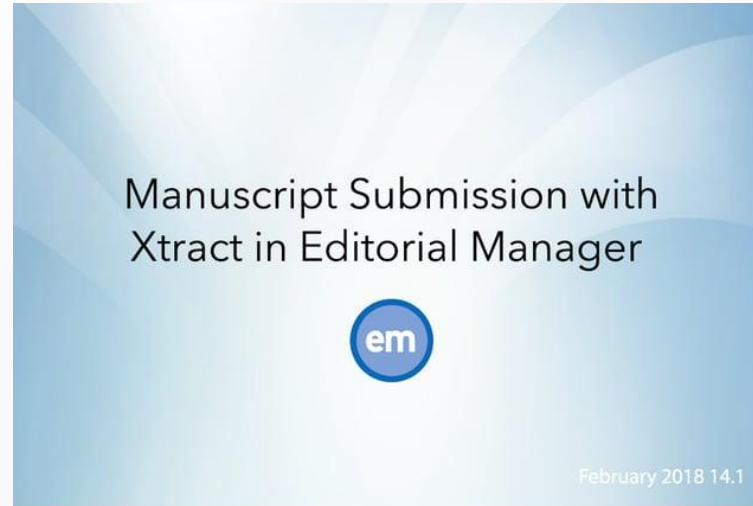


Best Practices for Preparing Submission Files for Xtract Manuscript Extraction

Although the new Editorial Manager author submission interface does not require conformance to any specific style of manuscript preparation for the automatic extraction of data in Editorial Manager®, the following tips should yield higher-quality results.

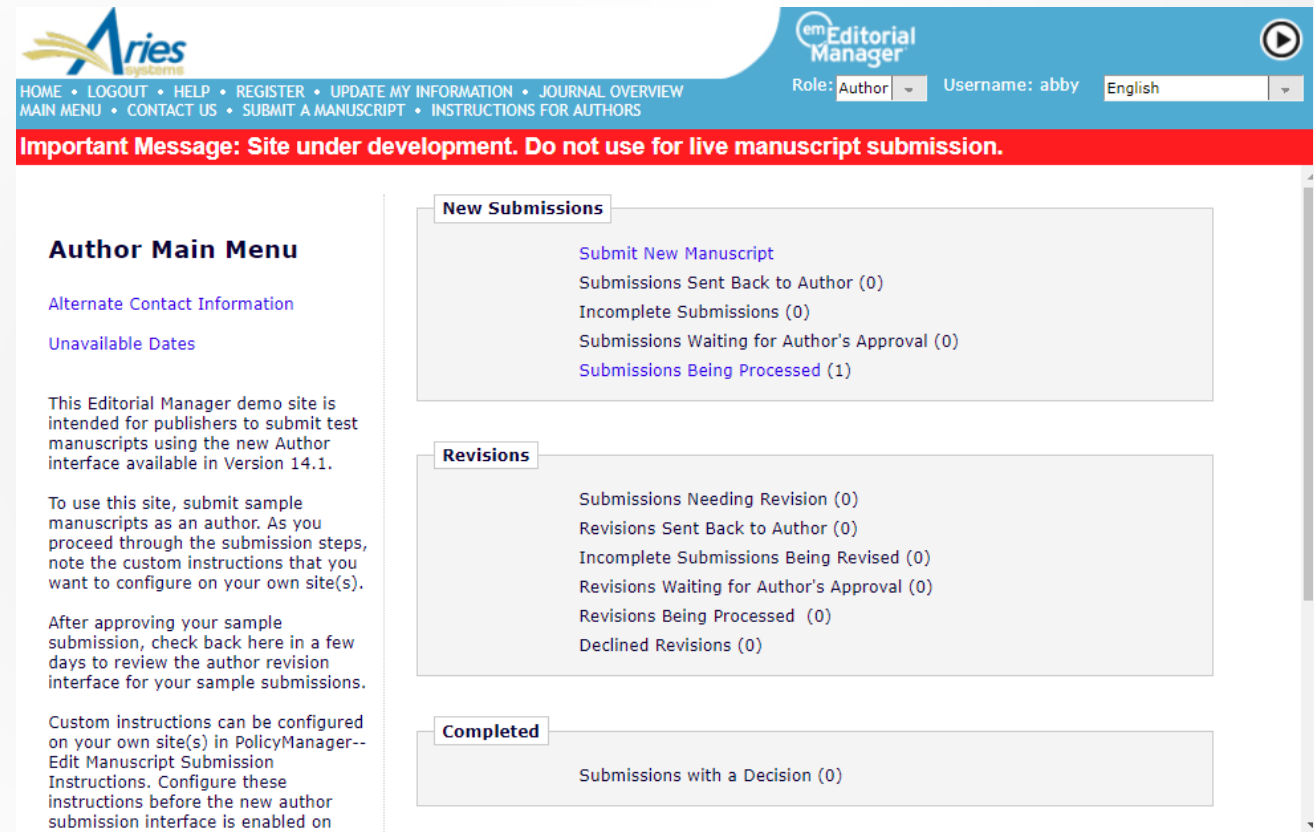
1. The file that is designated as the Primary Manuscript File must contain the data to be extracted. This is the case even if the text of the submission is in a separate file (see #13 below)
2. The auto-extraction tool will only work on Microsoft Word--readable files (.doc and .docx).

Resources--Videos



Resources--Demo Site

- Register as an Author
- Submit Manuscripts
- Submit Revisions



The screenshot displays the Editorial Manager Author Main Menu interface. At the top, the Aries logo is on the left, and the Editorial Manager logo is on the right. A navigation bar contains links: HOME, LOGOUT, HELP, REGISTER, UPDATE MY INFORMATION, JOURNAL OVERVIEW, MAIN MENU, CONTACT US, SUBMIT A MANUSCRIPT, and INSTRUCTIONS FOR AUTHORS. User information shows Role: Author, Username: abby, and Language: English. A red banner below the navigation bar reads: "Important Message: Site under development. Do not use for live manuscript submission." The main content area is divided into three sections: "New Submissions" with links for Submit New Manuscript, Submissions Sent Back to Author (0), Incomplete Submissions (0), Submissions Waiting for Author's Approval (0), and Submissions Being Processed (1); "Revisions" with links for Submissions Needing Revision (0), Revisions Sent Back to Author (0), Incomplete Submissions Being Revised (0), Revisions Waiting for Author's Approval (0), Revisions Being Processed (0), and Declined Revisions (0); and "Completed" with a link for Submissions with a Decision (0). On the left side of the main content area, there is an "Author Main Menu" section with links for Alternate Contact Information and Unavailable Dates. Below these links, there is a paragraph explaining the purpose of the demo site and instructions for authors.

Author Main Menu

[Alternate Contact Information](#)

[Unavailable Dates](#)

This Editorial Manager demo site is intended for publishers to submit test manuscripts using the new Author interface available in Version 14.1.

To use this site, submit sample manuscripts as an author. As you proceed through the submission steps, note the custom instructions that you want to configure on your own site(s).

After approving your sample submission, check back here in a few days to review the author revision interface for your sample submissions.

Custom instructions can be configured on your own site(s) in PolicyManager--Edit Manuscript Submission Instructions. Configure these instructions before the new author submission interface is enabled on

New Submissions

- [Submit New Manuscript](#)
- Submissions Sent Back to Author (0)
- Incomplete Submissions (0)
- Submissions Waiting for Author's Approval (0)
- Submissions Being Processed (1)

Revisions

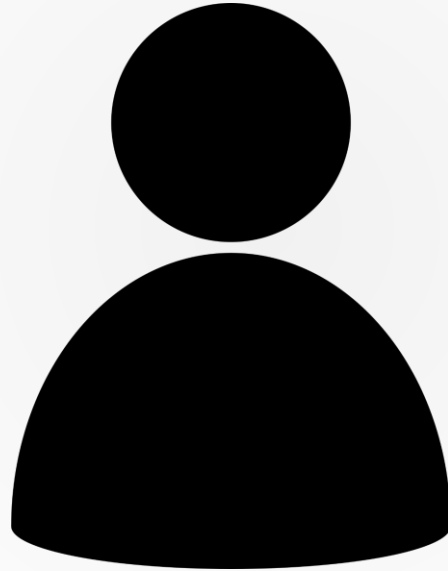
- Submissions Needing Revision (0)
- Revisions Sent Back to Author (0)
- Incomplete Submissions Being Revised (0)
- Revisions Waiting for Author's Approval (0)
- Revisions Being Processed (0)
- Declined Revisions (0)

Completed

- Submissions with a Decision (0)

<http://www.editorialmanager.com/authordemo141>

Resources--Your Account Coordinator



Questions?

Carol Anne Meyer

Client Services

cmeyer@ariessys.com

OR contact your Account Coordinator

