

Overview: 13.0, 13.1 & 14.0

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Editor Signposting

Traffic lights:


- Editor Reminder Summary Report
- Editor Main Menu To-Do List

Editor Summary Reminder as of Sep 28 2015 2:00AM

Editor 'To-Do' List

-  [New Invitations \(2\)](#)
-  [New Assignments \(1\)](#)
-  [Submissions with Required Reviews Complete \(7\)](#)
-  [Submissions Requiring Additional Reviewers \(4\)](#)
-  [Submissions with One or More Late Reviews \(2\)](#)
-  [Reviewers Invited - No Response \(11\)](#)
-  [Submissions Under Review \(14\)](#)
-  [Submissions with Rescinded Decision \(14\)](#)

Subordinate Editor's Pending Assignments

 [Group By Editors I Assigned \(13\)](#)

[New Invitations \(2\)](#)

Manuscript Number	Article Title	Status	Days since submission	Days at this Status	Accept/Decline
JANETDEV122-D-15-00037	Bubblegum and Soda Pop	Editor Invited	22	19	Accept Invitation Decline Invitation
JANETDEV122-D-15-00071	Caffeinated Soda - Good or Bad for You?	Editor Invited	2	1	Accept Invitation Decline Invitation

(Part of report omitted)

[Submissions with One or More Late Reviews \(2\)](#)

Manuscript Number	Article Title	Status	Review Status	Days since submission	Days at this Status
JANETDEV122-D-15-00043	Snowbanks	Under Peer Review	1 Agreed 1 Late (# of Req'd Reviews: 3)	39	3
JANETDEV122-D-15-00020	Autumn Structures	Required Reviews Complete	2 Complete 1 Late (# of Req'd Reviews: 3)	61	11

(Part of report omitted)

[Group By Editors I Assigned \(13\)](#)

Subordinate Editor	Manuscript Number	Article Title	Status	Review Status		Days since submission	Days at this Status
Ed Browdy	JANETDEV122-D-15-00031	Norwegian Winters	With Editor	1 Agreed 1 Late (# of Req'd Reviews: 2)	Send E-mail	30	25
Frank McDougall	JANETDEV122-D-15-00056	Aces, Deuces, Treys	Reviewers Assigned	2 Agreed (# of Req'd Reviews: 3)	Send E-mail	10	5

Associate Editor Main Menu

Submissions With:

0 Reviews
Complete
1

1 Review
Complete
0


2 Reviews
Complete
0

3 Reviews
Complete
0


4+ Reviews
Complete
0

Editor 'To-Do' List

Direct-to-Editor New Submissions (0)

 Incomplete Submissions (1)


New Invitations (0)

 New Assignments (1)

Submissions with Required Reviews Complete (1)

 Mine (1)


Returned to Me (0)

 Submissions Requiring Additional Reviewers (17)

 Submissions with One or More Late Reviews (7)

Reviewers Invited - No Response (0)

All Submissions with Editor's Decision (1)

 Notified (1)

 Require Notification (8)

Submissions in Process

Submissions with Active Discussions (12)

Submissions Under Review (9)

View All Assigned

[View All Assigned Submissions \(12\)](#)

Incomplete Submissions - Boulder Moapa

Contents: This page includes: 1) PDF build failures, 2) Submissions you have started editing, but did not finish (i.e., you did not rebuild the PDF after editing the submission).

Page: 1 of 1 (1 total submissions)

Display 10 results per page.

▲▼	⌵ Action ▲	Manuscript Number ▲▼	Article Type ▲▼	Section/ Category ▲▼	Article Title ▲▼	Author Name ▲▼	Initial Date Submitted ▲▼	Status Date ▲▼	Current Status ▲▼	Edit Submission Status Date ▲▼	Edit Submission Status ▲▼
	File Inventory Edit Submission Revert Submission Send E-mail	INFORM-2009-44	Original Study	Visual Information Design	Utilizing taxonomical structure to identify missing information	Garnet Shaw	May 20, 2014	Oct 16, 2014	With Editor	Oct 16, 2014	Incomplete with Editor

Page: 1 of 1 (1 total submissions)

Display 10 results per page.

Warning Indicator Configuration

For each of the Editorial folders below, you may set the number of days beyond the indicated criterion that a submission in that folder should be considered in an "overdue" state, and a number of days at which the submission will enter the "warning" state. These settings will control the colored bars on the main menu for editors using a layout that includes these indicators.

Editorial Submissions in Progress

Warning: days since submission began

Overdue: days since submission began

Transferred Submissions

Warning: days since initial date submitted

Overdue: days since initial date submitted

New Submissions

Warning: days since initial date submitted

Overdue: days since initial date submitted

Revised Submissions

Warning: days since the revision was received

Overdue: days since the revision was received